



February 28, 2020

Dear Parents / Guardians,

In an effort to assist in protecting our students and staff with the spread of germs, we have placed the following protocols in place effective Monday, March 2, 2020:

- When reporting your child's absence, we ask that you give us specific details about your child's illness, including the following:
 1. Does your child have a fever?
 2. Is your child actively coughing?
 3. Has your child tested positive for strep?
 4. Has your child tested positive for the flu?
 5. Has your child been diagnosed with a respiratory illness?

We will keep this information confidential and it will only be shared with the School Nurse. Prior to the student's return to school, please contact Mrs. Montanez to determine whether an appointment needs to be established for clearance first. Mrs. Montanez will utilize guidance from the CDC to make this determination and if she needs to assess your child further an appointment will be scheduled. During this appointment, your child's symptoms will be evaluated for readiness to return to school.

- All water fountains that are NOT filling stations have been shut off. We are asking students to bring their own labeled reusable water bottle to school. Their first and last names should be on this. Students are only permitted to carry water in these bottles. Please reinforce with your child, that they **should not** place their mouths under the refillable dispenser.
- We have worked with staff to minimize equipment / material sharing, such as using only disposable passes and asking students to verbally provide their pin number in the Cafeteria to the kitchen assistants instead of using a shared pin pad. We are requesting all parents to send in a pair of plug-in headphones (with a wire) in a ziplock bag with their name if students do not already have these.
- Custodians have purchased additional cleaning supplies that will be utilized each evening and allow for extended periods of germ-fighting solutions to be sprayed on surfaces.
- The Technology Department has purchased Chromebook sanitizing spray to treat devices for extended germ reduction.

We will continue to monitor our protocols in concert with recommendations from the CDC and update you as needed. If your child is sick, please keep them home until they are fever-free (without medication) for at least 24 hours. Our staff is prepared to support ill students with missing work upon their return to school.

Thank you for your anticipated cooperation.

Sincerely,
Mrs. Gibbons, Ms. Feeney, Mrs. Montanez, and Mrs. Zajac